

**THE ZAMORIN'S GURUVAYURAPPAN
COLLEGE, CALICUT-14**

AQAR 2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

1. Details of the Institution

1.1 Name of the Institution

**The Zamorin's Guruvayurappan College,
Kozhikode**

1.2 Address Line 1

Zamorin's Guruvayurappan College

Address Line 2

Krishnagiri

City/Town

Kozhikode

State

Kerala

Pin Code

673014

Institution e-mail address

zgccaal@yahoo.co.in

Contact Nos.

0495-2331516

Name of the Head of the Institution:

Dr.T. Ramachandran

Tel. No. with STD Code:

0495-2331477

Mobile:

9447424599

Name of the IQAC Co-ordinator:

Dr. N.E. Rajeevan

Mobile:

9447415585

IQAC e-mail address:

iqaczgc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KLC0GN11135

OR

1.4 NAAC Executive Committee No. & Date:

EC/54/RAR/007 DT:08/01/2011

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.zgcollege.org>

Web-link of the AQAR:

<http://www.zgcollege.org/page/52/iqac-reports.html>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	84.20	2004	2009
2	2 nd Cycle	B	2.59	2011	2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

24/09/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **2011-2012 submitted to NAAC on 25/04/2015** (DD/MM/YYYY)
 ii. AQAR **2012-2013 submitted to NAAC on 25/04/2015** (DD/MM/YYYY)
 iii. AQAR **2013-2014 submitted to NAAC on 06/05/2015** (DD/MM/YYYY)
 iv. AQAR **2014-2015 submitted to NAAC on 06/05/2015** (DD/MM/YYYY)
 v. AQAR **2015-2016 submitted to NAAC on 27/09/2017** (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing		Totally Self-Financing	
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1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calicut

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="√"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="√"/>	DST Fast-Track	<input type="text"/>
(Specify) UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="7"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="3"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="4"/>
2.9 Total No. of members	<input type="text" value="26"/>
2.10 No. of IQAC meetings held	<input type="text" value="18"/>

2.11 No. of meetings with various stakeholders: No Faculty
 Non-Teaching Staff /Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1.14 Significant Activities and contributions made by IQAC

The IQAC conducted a series of meetings with various stakeholders like PTA, Students and management to elicit the suggestions aiming at quality assurance and took steps to formalize Centralized Online Attendance and Progress System (COAPS). IQAC has decided to finalize SSR.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Preparation of RAR	Preparation of RAR commenced
Orientation program for parents and students.	Twelve sessions were held in the month of June 2016.
Awareness classes for students to maintain campus discipline	Anti ragging awareness programs were organized on 27/01/2017 & 16/03/2017.
Commencement of a centralized attendance monitoring system.	Implemented with login facility to students to verify their attendance.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

A meeting of the IQAC with the Management representative and the Heads of various Departments was held at the Principal's Office. The meeting unanimously sanctioned the AQAR 2016-17 for forwarding to the NAAC.

Criterion – I**1. Curricular Aspects Part – B**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	3	-	-
PG	8	-	1	-
UG	12	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	3	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	25	3	1	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCUCSS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 for UG, 4 for PG
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students *(On all aspects)*Mode of feedback : Online Manual Co-operating schools (for PEI) **Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

Departments of Malayalam, English and Chemistry became Research Centres
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Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	70	52	18		

2.2 No. of permanent faculty with Ph.D. **25**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	2	14							2	14

2.4 No. of Guest and Visiting faculty and Temporary faculty **24** **--** **6**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	19	6
Presented papers	25	36	5
Resource Persons	1	7	9

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. ICT enabled teaching, digital classes
2. Field trips
3. PowerPoint presentation by students.
4. Virtual Biology Lab
5. Interactive session

2.7 Total No. of actual teaching days during this academic year **160**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Quizzes, Multiple Choice Questions, Aptitude Test, and Evaluation by Peer group.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop

16	0	0
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2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Pass %
UG – Economics	45	71.10
UG – English	-	-
UG – History	33	70
UG – sociology/Malayalam	47	40
UG – Hindi/History	23	83
UG - Mathematics	43	58
UG – Physics	44	50
UG – Chemistry	45	71
UG – Botany	27	70
UG – Zoology	29	82
UG – Commerce	58	65
UG – BBA	28	50
PG – Economics	Result awaited	
PG – Sociology		
PG – English		
PG – Malayalam		
PG – Botany		
PG – Chemistry		
PG – Health & Yoga		
PG – Commerce		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC conducts internal academic audit after publications of results by the University**
- **Feedback is collected from stakeholders.**
- **Regular PTA meetings are conducted to discuss academic issues.**
- **Recommendations for Infrastructural Developments are given by IQAC**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	5
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	4
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	1	0	1
Technical Staff	11	3	0	12

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

The IQAC has always being encouraging and supportive for creating a conducive research climate in the Institution. Faculty members are prompted to apply for minor and major research projects from various state level and national level funding agencies. The IQAC and the ZCIR have taken initiatives to provide information pertaining to research funds and assistance available from various sources. The third volume of the journal ACTA ZAMORINI was published during this academic year. In the current year there are two ongoing major projects and 3 minor projects funded by DST, KSCSTE & UGC. Five of our faculty members have availed the FDP scheme to complete their PhD. Three of our PG departments were upgraded as research centres during the academic year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		3		
Outlay in Rs. Lakhs		5742400		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3		
Outlay in Rs. Lakhs	160000	2139000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	9	
Non-Peer Review Journals			22
e-Journals			
Conference proceedings	4		3

3.5 Details on Impact factor of publications

Range **1.79 – 2.58** Average **2.185** h- index **9** Nos. in SCOPUS **11**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received (Lakhs)
Major projects	3 years	DST / KSCSTE/	5742400	2444599
Minor Projects	2 Years	UGC	450000	225000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Department receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For college

Autonomy CPE DBT Star Scheme
INSPIRE CE Any other

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	1	1	1		26
Sponsoring agencies	Folklore Academy	Calicut Insurance Institute			PTA/ College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding Agency	
From management of University / College	
TOTAL	

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

9

26

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

6

SRF

2

Project Fellows

1

Any other

2

3.21 No. of students Participated in NSS events:

University level

110

State level

National level

3

International level

3.22 No. of students participated in NCC events:

University level

160

State level

15

National level

18

International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS-** Various competitions on social issues such as drug abuse and anti-tobacco were organized. Three Aids Day awareness campaign were organized. Organ donation awareness programmes and blood donation campaigns were organized. Several drives aimed at cleaning the premises of public institutions were initiated. Road safety awareness programmes were also organized. Educational support programmes for SSLC students were conducted at GVHSS Kinassery. Several cleaning initiatives were also organized in the School premises. A massive cleaning drive was organized at the adopted village. A project called *Sujalam* was initiated to rejuvenate Mampuzha River. The NSS vigil help desk was set up in collaboration with Vigilance Department to assist the public who approach government offices for availing various services.
- **Departmental initiatives-** A discussion on women empowerment was conducted by the Department of Economics. Seminars were conducted on environmental awareness by the departments of Zoology.
- In association with the Department of public education, a program called “Saahyam” was initiated at the campus to support gifted children from various schools. A four day camp was organized at the campus in December 2016.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	92 acres			92 acres
Class rooms	165	15	UGC	180
Laboratories	8	6	UGC & Management	14
Seminar Halls	4	1	Management	5
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Fully computerized with standard computers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	64289		281	151741	64570	
Reference Books	482		2	270	484	
e-Books	80409	5725			80409	5725
Journals	127	79731	4	3600	131	90202
e-Journals	3828	5725			3828	5725
Digital Database						
CD & Video	159		7		166	-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	188	48	17	8	15	14	73	13
Added								1
Total	188	48	17	8	15	14	73	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance, etc.)

There are 188 computers in the college and all the departments have Internet facility. Both teaching and non teaching staffs have necessary skill in computer usage. The informatics lab provides academic assistance to the students. There are several smart class rooms. There is a digital classrooms in the research centre through which students can interact with resource persons from different parts of the world. The library has online public access catalogue and the library operations are fully automated using “Book Magic” software. The department of economics organized computer awareness workshops.

4.6 Amount spent on maintenance in lakhs :

ICT	106800
Campus Infrastructure and Facilities	1700000
Equipments/ Conference	
Others	291585
TOTAL	2098385

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The IQAC provides timely information to the students regarding the various students support services that are available at the institutional level. Walk with the Scholar program (WWS), ASAP, and Scholar Support Program (SSP) initiated by the department of higher education, Government of Kerala has been effectively implemented in the institution. Students are enlisted for scholarships that are disbursed by the government, College alumni and Private funding agencies, Open forum for students, anti ragging awareness programs and awareness program on drug abuses were conducted.

5.2 Efforts made by the institution for tracking the progression

Annual evaluative reports are collected from the coordinators of the WWS, SSP & ASAP programs and the IQAC monitors the program of these support services.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1613	334	21	

(b) No. of students outside the state (Lakshadweep)

5

(c) No. of international students

Sl.No	NO	%
MEN	787	39.99
WOMEN	1181	60.01

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
701	308	60	902	4	1971	709	303	77	879	4	1968

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Orientation programs to develop the employability skills of the students are conducted under the auspicious of the career guidance cell. Coaching classes for competitive examinations are organized by some of the departments. Several career awareness campaigns were conducted in the campus. JAM coaching for PG admission entrance exam for various national institutions. The department of Zoology and Botany conducted workshops on career guidance.

No. of student beneficiaries

110

5.5 No. of students qualified in these examinations

NET	9	SET/SLET	5	GATE	1	CAT	
IAS/IPS etc		State PSC	1	UPSC		Others	2

5.6 Details of student counselling and career guidance

There is a qualified counsellor offering counselling services two times a week. Eight orientation programs that benefited 280 students were held in the campus during the academic year.

No. of students benefitted

280

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	160	21	12

5.8 Details of gender sensitization program

- Women development cell conducted Women's Day Celebration in association with NSS. Inter Collegiate women's parliament competition was conducted by NSS. A discussion on women empowerment was conducted by the department of Economics. Special class on health and hygiene was given to girls students. The department of Sociology conducted a lecture on the topic "on gender issues". The department of English organised a talk on the topic "Women's day through History: A journey of hope". Smt. Arya Gopi, Faculty in the department of English, recipient of several awards in recognition as a young poetess was honoured on the occasion of international women's day. The Audio Visual Club conducted a documentary screening on International Women's day with a documentary titled "Womenses"

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	38	593716
Financial support from other sources	12	120000
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Socio -economic problems, Fresh water problem, Family problems etc. were discussed and solution found. Effective counselling was provided to students by the Faculty Members.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Mission:

Our central mission is to provide sufficient nourishment to an individual through the right combination of environmental settings and quality service in order to rise towards excellence which calls for individual efforts.

Vision:

The vision of our college is to help the students achieve academic excellence and play the role of socially responsible individuals by including social values. All our efforts are directed towards the achievement of this vision.

Objectives:

- To equip the students with the ability to earn their livelihood.
- To develop a sense of social responsibility among students
- To develop social skills and inculcate values like co- operation, team spirit, discipline, fair play and so on through extracurricular activities.
- To transmit social heritage through various organizational units.
- To create a conducive environment in promoting individual qualities such as personal initiatives, accurate thinking, positive attitude, determination, the tenacity to achieve goals and the overall personality development of the student.
- To educate the students to respect and earn respect.
- To ensure equity in access to education.

6.2 Does the Institution have a management Information System?

The institution maintains a website which is updated periodically. The college prospectus is provided to the students seeking admission to the institution. The institution also distributes a calendar every year that contains all information related to the college. Prompt responses are dispensed to queries raised through emails and telephonic calls. The institution also has an information counter.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution is affiliated to the University of Calicut and follows the prescribed curriculum of the University. Members of the various Boards of Studies attend Board meetings and actively participate in curriculum restructuring. The curriculum for PhD course work and self financing course are designed by the faculty members of the college and later approved by the University. Two of our faculty contribute to the University education in their capacity as senate members.

6.3.2 Teaching and Learning

The faculty makes use of interactive teaching methods, assignments, projects, lectures, seminars by external experts, workshops, scholar support program, walk with scholar program and remedial measures to support and enhance the teaching learning process. Teaching plan, interactive session, continuous evaluation of exams and feedback from students are the quality ensuring initiatives. Special efforts are made to cater to the diverse needs of students to make the teaching learning process more inclusive. Linking curriculum with social issues is an ongoing practice.

6.3.3 Examination and Evaluation

The institution monitors and ensures the achievements of learning outcomes through the conduct of class tests, internal examinations, seminars and power point presentations. The internal and external marks are displayed in the departmental notice boards. The Committee for CUCBCSS evaluation monitors the learning outcomes and reports to the IQAC.

6.3.4 Research and Development

The institution has five PG departments upgraded to research centres. The IQAC and the ZCIR have taken initiatives to provide information pertaining to research funds and assistance available from various funding sources. The ZCIR also motivates the faculty to take up fundamental research designed to address the various contemporary issues. The Research centre became fully functional with two museum, 5 labs and a fully digitalized class room. The five Research Departments of the college function at the Research centre. Sufficient space is provided to the Research Scholars

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a centralized library with 64570 books. There are 481 reference books. There are 131 journals with a value of Rs.90202/-. The library advisory committee with the Principal as the chairperson, Librarian as the ex-officio secretary, representatives of the teaching faculty and chairperson of the students unions as members lay down the policy and programs for the functioning of the library. There are two Ladies Hostel with intake capacity of 350. The students Co-operative store serves both the staff and students. The college canteen provides food and refreshments to both staff and students. The fourteen labs including a well furnished Informatics lab ensure effective implementation of teaching through the use of modern equipments and devices. There are five seminars halls. Certain areas in the campus are under CCTV surveillance. The campus also has PNB extension counter and Post office.

6.3.6 Human Resource Management

Community oriented extension programs are encouraged through the activities of the NSS, NCC and Pain and Palliative care Unit. Environmental protection camps and cleaning programs are organized by the two NSS units. A total of twenty one clubs with teachers as conveners function to enrich the co curricular and extracurricular interests of the students. The career guidance of the college provides unstinting support to the students through orientation programs and training sessions. The staff recreation club offers a platform for the staff members to interact ,relax and exhibit their inborn creative talents. Annual tours and celebrations on festive occasions are organized by the staff recreation club.

6.3.7 Faculty and Staff recruitment

The members of the faculty are selected by a duly constituted staff selection committee with the District Collector as the Government nominee. Selection is entirely on the basis of merit which in turn is based on the guidelines issued by the affiliated University. The recruitment of non teaching staff is done on the basis of directions of the Government of Kerala from time to time.

6.3.8 Industry Interaction / Collaboration

- Botanical Garden
- Bhashasamanwayavedi, Calicut
- Kerala folklore academy , Kannur
- ASAP with Dept. of Higher education, Govt. of Kerala
- UGC,DAE,CSR & BARC Mumbai
- Interaction with an Apiary in Balussery to promote Apiculture as small scale industry

6.3.9 Admission of Students

Admissions are conducted purely on merit basis. The rules stipulated by the University and the Government regarding reservation norms are strictly followed. The University of Calicut follows single window method of centralized admission process. The rank lists are prepared by the University.

6.4 Welfare schemes for

Teaching	There is a Staff Club that encourages entertainment and creative activities of the Staff . Co-operative store offers goods and stationery at a subsidies rate. The store also provides credit facility to all members of the staff. During festival seasons the society collaborates with other establishments to provide consumer goods on hire purchase scheme. The extension counter of PNB facilitates banking services.
Non Teaching	All the services extended to the teaching staff with the exemption of the staff club are extended to non teaching staff as well
Students	Career guidance, remedial coaching, KPCR, free food and accommodation for SC/ST, Special schemes for Lakshadweep and visually challenged students, Single Girl Child Scholarship, Midday meal for needy students, medical facility for two days in a week and counselling support on two days , coaching for competitive exams.

6.5 Total corpus fund generated

6246385

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Internal academic audit committee (IAAC)
Administrative	Yes	Dy.DCE, Calicut		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The Institution has a very active alumni association which has chapters in different parts of the world. A charitable trust "BHODHI" formed by a group of old students extends financial and physical support to needy students of the college. The alumni have also supported the college by undertaking campus beautification projects and contributing to infrastructure development.

6.12 Activities and support from the Parent – Teacher Association

The Institution has an active PTA. Regular PTA meetings are conducted and the communication channels between the teachers and parents are always open. The PTA provides midday meals to about 100 students each year. The PTA also provides financial assistance to various departments for conducting academic programs and also for infrastructure development. The PTA also provides salary to several supporting staff. Meritorious performances by the students in University examinations, Cultural and Sports events are also recognized by the PTA.

6.13 Development programmes for support staff

Several welfare schemes are available for the support staff. The IQAC conducts meetings to discuss the problems faced by the support staff and gives them guidance to improve quality of service.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Efforts are taken to make the campus plastic free. Tree samplings are planted every year. Incinerators are installed for the proper disposal of sanitary napkins. Two units of biogas plants have been installed in the campus. Water recharging mechanism is working efficiently in the campus. E- waste is regularly collected from the departments.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Three departments Malayalam, English and Chemistry have been upgraded in to research centres. The centralized attendance monitoring system became fully functional during the academic year. In association with the Department of public education, a program called “Saahyam” was initiated at the campus to support gifted children from various schools.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Library did not have a qualified librarian and acting on the recommendations of IQAC, a qualified librarian was appointed on 10/06/2015. The research centre that is constructed with financial assistance from the management was inaugurated on 27/11/2015. The institution had decided to conduct a series of sensitization programs for both parents and students. This was achieved through the conduct of open forum awareness programs and orientation classes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Distribution of English newspaper to different classes through the departments. The intention was to improve the language and reading skills of the students. Discussions on current topics were held.
- Gender sensitization awareness programs and self motivational talks, training program on self defense were conducted under the guidance of the women development Cell. As part of the National girl child day celebration scholarship was handed over to the most deserving girl student of the institution

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- “Kanivinte Oru Thulli” campaign was conducted by the bhoomitresena club to create awareness to set water pots of birds during the scorching summer.
- Drought resistance plants were planted during the summer months and drip irrigation method was provided to ensure the growth of plants.
- Department of Zoology conducted a talk by well known environmentalist prof.T.Sobeendran on the topic “ Earth and the beauty of life” on27/01/2017
- Dr.K.Azeez, Asst Prof of Botany, Unity Womens College, Manjeri gave a talk on Bio Diversity of Western Ghats. The programe was conducted in association with the NSS units and Development Club of Economics.
- Career Guidance cell organised a quiz competition for students on the topic “Environmental Concerns and Sustainable development in connection with the national education day

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Transparency in admission process to ensure justice for students from socio-economically backward sections and students who are differently abled
- Counseling is given to the students and parents to prevent dropout as far as possible
- An effective Career Guidance and Placement Cell is working in the campus under the leadership of teachers and the Cell acts as link between the students and the prospective employers.
- Students are made aware of the necessity to conserve Wild Life and preserve nature for a healthy and balanced existence in the Universe
- The institution maintains a very high success rate in University examinations with a good number of first classes and University ranks.
- Teachers are actively involved in Pain and Palliative programmes.

Weaknessess

- Necessity of more class rooms and buildings.
- Upgrading PG departments into research centers also require more rooms for research scholars.
- Need for more information technology accessing devices. Needs more sanitation facilities for girl students.

Opportunities

- The college campus extends to 92 acres of land in Calicut city, so that there is high opportunity of expanding the academic programmes by introducing new courses that suits modern and contemporary requirements. The College has a large play ground and Gymnasium
- Up gradation of PG Departments into research departments will provide more opportunity for extension activities

Threats

- Emergence of new generation courses is a main threat to institutions like this offering conventional programmes in science / arts / humanities
- Increasing number of professional colleges (engineering/medical/para-medical) is a real threat to institutions like this offering conventional programmes in pure science

8. Plans of institution for next year

As part of the preparation to receive the NAAC peer team class wise PTA's and other programs to create awareness among students, parents and the people of the locality are to be organized.

Legal awareness classes for Female Students are to be conducted.

Conduct national and international seminars on new topics.

Upgrade more post graduate departments to research departments.

Introduce new courses like, MSc.Zoology, MSc.Physics and MA.History.

Apply more minor and major projects.

Upgrade campus facilities including the construction of the new buildings

Improving the quality of students by enhancing the results.

Name Dr.N.E.RAJEEVAN

Name Dr.T.RAMACHANDRAN

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
